

# Minutes

## Notes from WestTrans Workshop & Bi-monthly Meeting held on 24<sup>th</sup> January 2013

### Notes taken by Uto Patrick

#### Venue: Nelson Room, Ealing Town Hall

Present:	Tim Forrester	WestTrans (Chair)
	Nick O'Donnell	LB Ealing
	Danielle Shap	TfL
	Bob Castelijn	LB Hillingdon
	Chris Calvi Freeman	LB Hounslow
	Hanif Islam	LB Harrow
	Simon Franklin	LB Hammersmith & Fulham
	Chris Bainbridge	LB Hammersmith & Fulham
	Peter Mynors	Symonds
	David Jowsey	LB Brent
	Steve Salter	LB Brent
	Uto Patrick	LB Ealing
	Ian Nichol	West London Alliance
	Freddie Talberg	PIE
	Margo Turner	SKM
	Chris Joyce	Heathrow Airport
Apologies:		
	Ian Frost	Heathrow Airport
	Mervyn Bartlett	LB Barnet

<b>Key Deliverables Actions List</b>		
<b>Action (reference)</b>	<b>By Whom</b>	<b>By When</b>
London Councils Bus Network Review: obtain final report from LC	TF	ASAP
Boroughs to consider priorities for the WestTrans 2013/14 work programme	ALL	By next meeting
Boroughs asked to define allocations to WestTrans for 2013/14	ALL	By next meeting
Boroughs asked to confirm funding for WL Travel Plan Monitoring Officer post for 2013/14	ALL	By next meeting
Assess the level and availability of freight data from boroughs	TF/ALL	By next meeting

**1 Introductions and Apologies**

See above.

**2 Workshop Overview and objectives**

- 2.1 The workshop was opened with a brief introduction of the topics.

**3 West London Cycling**

- 3.1 **Overview and feedback from WL Copenhagen study trip:** There was general feedback about the outcomes of the Copenhagen study trip and what lessons each participant took away.

NoD felt it was great to see a city cited as an “exemplar of cycling” and with approximately £10 million per annum spent on cycling. The trip highlights that infrastructure there makes cycling easy and fast which is what we want.

Key lesson to take away is that we should start with a common challenge; e.g. accident rates and hotspots. Couple this with a clear vision of what we want WL to look like. Then by carrying out experimental studies for periods of like 6 months to see if the approach works before taking it forward.

We need to look at breaking down some of the planning barriers

- 3.2 **Commuting in WL: Cycling focus (Peter Mynors)** – Peter gave a presentation that he will circulate to the group. **Action: TF/PM**

The key points emphasised were that WL should be looking at our European peers and instead of focusing on ‘Routes’ the concept of ‘Nodes’ should be considered.

- 3.3 **WL Cycling Study – progress to date:** This was merged with discussions of priorities

- 3.4 **WL Cycling priorities, issues, opportunities and general discussion:** There was an open forum to discuss what WL should focus on as priorities.

CCF stated that in all the previous discussions and in this instance, it is more a lack of resources (not financial) to implement these visions. He states there is a need to move more quickly from strategy to action. LB Hounslow has the longest CSH in London and a majority of resources is focused on that. He would like any study to help instead of hindering this progress.

NoD felt that a study is needed because not all the boroughs have such a clear vision and this needs to be explored. Posed a question; what next after Cycle Superhighways?

SF said that more focus should be aimed at attitudinal aspects especially for those who make shorter car journeys – look at the barriers stopping them from making these journeys by cycling.

BC states we need to focus on things that are health driven as this appeals more to the boroughs priorities and would get political buy-in.

**4 Intelligent Energy Europe - STEER**

- 4.1 **Funding programme priorities (Paul Curtis – LEPT)** This is the last call for this funding programme. A very brief presentation of what the funding covers, more information is available on the LEPT website on E-bulletin
- 4.2 There will be a workshop on the 7<sup>th</sup> February that interested parties should attend. Also if coming along to the workshop, please bring project ideas and Paul will help to determine if there is scope to build a bid.

**5 PIE: Freight mapping services presentation (Freddie Talberg)**

- 5.1 A presentation on the 'Commercial Vehicle behavioural change strategy for local authorities' was given. Highlights included Freight Gateway and PIE Data Exchange (in association with TfL) using a data repository.

**Route Preferecing** – Local authority defines this hierarchy of routes and it also integrates 'last mile delivery'. **Virtual Bays** – which are pre-booked timeslots provided to industry to avoid PCN and at a time stated by the local authority. Westminster council is currently trailing this.

The majority of data was compiled during the Olympics to assist with the Freight Journey planner. The digitisation of traffic orders allows them to ensure the data is more accessible. However some WestTrans Freight data is outstanding.

**Action: CCF** asked to be sent request for outstanding data for Hounslow and he will provide it to Freddie (e.g. Traffic Orders etc.). CCF enquired if it was compatible with ParkMap? FT responded that PIE uses Navteq mapping data, however they can convert ParkMap data into Navteq.

HI said this fits very well with the work Harrow have done on Freight Routes and they would potentially be interested.

**Action: NoD** – Boroughs should feedback their levels of interest to TF as there are potential funding streams to look at this.

**6 WestTrans 2013/2014 Work programme:**

- 6.1 **Monitoring Officer post** – Arun provided an update of the results to the boroughs. He mentioned the issues with iTRACE and Danielle said that she would be following up on this as she thought the iTRACE issue was in hand. **Action: Follow up with Danielle on iTRACE**
- 6.2 **Freight** – TfL have given permission to use £10k 'Innovation Fund' to look at scope to use the PIE system. However we need to mould what we want this system to deliver for West London.

We need feedback within the next 2 weeks of levels of interest so we can look at it in this Financial Year.

SF- another issue is cycling conflict for Local Authority controlled drivers. BC requested an **Action: Attach to the minutes the new/updated version of TfL's**

**Construction Logistic Plans.**

IN – They will be running a workshop on the Social Values Act, so kindly send through the 'procurement policy' work TfL has recently done.

**WestTrans Bi-Monthly meeting – short review of:**

**1 Notes of Last Meeting/Matters Arising**

The minutes were reviewed and agreed as accurate. Actions were addressed and any that remain outstanding have been carried forward.

**2 WestTrans work programme updates**

TF provided an update on WestTrans work programme elements that hadn't been covered in the workshop session:

- NHS Travel Network due to cease due to funding constraints.  
NHS Transition – WestTrans asked to play a role in its development
- WL Monitoring Officer report on first monitoring period to be circulated by end Feb 2013. Boroughs requested to allocate funding for 2013/14.
- Funding – boroughs asked to identify commitments to WestTrans for 2013/14

**3 AOB**

**4 Next meetings**

**Scheduled to take place on:**

- Thursday 21<sup>st</sup> March 2013 @ 2.00pm – Ealing Town Hall, Nelson Room

**Scheduled for 2013/14**

- Thursday 16<sup>th</sup> May 2013 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 25<sup>th</sup> July 2013 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 26<sup>th</sup> Sept 2013 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 28<sup>th</sup> Nov 2013 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 23<sup>rd</sup> Jan 2014 @ 2.00pm – Ealing Town Hall, Nelson Room
- Thursday 20<sup>th</sup> March 2014 @ 2.00pm – Ealing Town Hall, Nelson Room